

RESOLUTION 41-15

**CONNECTION CHARGES, PLANT INVESTMENT FEES, AND UTILITY RATES
FOR
WATER AND SEWER SERVICE**

A RESOLUTION establishing and directing the levy, charge and collection of connection charges, plant investment fees, and utility rates for water and sewer service as defined and authorized by Sections 28-1, 4.5, 4.6, 35, and 43 of the Sheridan City Code, 1959. This RESOLUTION supersedes previous resolution 41-15. The effective date of this RESOLUTION is January 18, 2016, unless otherwise provided within.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHERIDAN:

Section 1.

- (a) All consumer connections to the city water main and all water meters shall hereafter be made, at the expense of the consumer, in accordance with the following schedule of service charges according to the circumstances for the connection:

Line & Meter Size	Meter Fee (1)	Tapping Fee (2)	Radio Read (3)	Total
3/4" line with 5/8" meter	\$ 180.00	\$181.00	\$200.00	\$ 561.00
1" line with 1" meter	\$ 240.00	\$190.00	\$200.00	\$ 630.00
1-1/2" line with 1-1/2" meter	\$ 460.00	\$245.00	\$200.00	\$ 905.00
2" line with 2" meter	\$ 585.00	\$313.00	\$200.00	\$1,098.00
3" meter	\$2,100.00	N/A	\$200.00	\$2,300.00
4" meter	\$3,250.00	N/A	\$200.00	\$3,450.00
6" meter	\$5,800.00	N/A	\$200.00	\$6,000.00
8" meter	\$9,950.00	N/A	\$200.00	\$10,150.00

- (1) The water department of the City shall supply all water meters. When the developer has stubbed out a water service line to the lot as part of the water main infrastructure installation, the tapping fee shall be waived.
- (2) For water services 2" or smaller, connection to the city water main shall be made by the water department of the City. All connections larger than 2" shall be made by a licensed utility contractor at the expense of the consumer.
- (3) Purchase and installation of radio read units is required on all new meter installations.

Charges for other installations or changes in installation shall be by agreement between the consumer and the water department.

Meter fee service charges shall include the furnishing of the water meter, installation and inspection thereof and necessary maintenance, repair or replacement of the meter resulting from ordinary wear and tear. All excavation and backfilling shall be furnished by the consumer, including charges for paving cuts.

Tapping fee service charges shall include furnishing the corporation cock, tapping saddle, installation and inspection thereof. All excavation and backfilling shall be furnished by the consumer, including charges for paving cuts.

- (b) All consumer connections to the sanitary sewer mains shall be made by and at the expense of the consumer under the supervision of a licensed master plumber, upon payment of an inspection fee of fifty dollars.
- (c) In instances where water and sewer mains are installed and constructed either in whole or in part by and at the expense of existing special improvement districts, or by individuals, associations or developers, or by the city under any agreement for the special benefit of particular properties, the city council may, for the benefit and recoupment of the agency installing and constructing such mains, establish, levy and collect, in addition to the foregoing service charges, a reasonable connection fee to be paid prior to connection by persons who did not participate in the cost of the construction of such mains or whose property was not assessed therefore

Section 2.

- (a) *Plant Investment Fee for Connection to the Municipal Water System*

All persons hereinafter applying for permission to connect to the municipal water system or to increase the size or number of connections thereto, shall first pay to the city a water plant investment fee for each premises to be served, based on the size and number of water meters to be installed upon the premises to be served, in accordance with the amount or amounts set forth in the following schedule:

Water Pipe x Water Meter Size	Customer Class	AWWA M22 Max Flow Rates (gpm)	3/4" x 5/8" equivalency ratio	Water Plant Investment Fee	
				Inside City	Outside City
3/4" x 5/8"	Small Commercial Base Fee	30	0.41	\$ 1,230.00	\$ 1,537.50
3/4" x 5/8"	Small Multi-Family Base Fee	30	0.66	1,980.00	2,475.00
3/4" x 5/8"	Single-Family Residential & All Other Base Fee ⁽¹⁾	30	1.00	3,000.00	3,750.00
1" x 1"	All	50	1.67	5,010.00	6,262.50
1 1/2" x 1 1/2"	All	100	3.33	9,990.00	12,487.50
2" x 2"	All	160	5.33	15,990.00	19,987.50
3" x 3"	All	350	11.67	35,010.00	43,762.50
4" x 4"	All	630	21.00	63,000.00	78,750.00
6" x 6"	All	1,300	43.33	129,990.00	162,487.50
8" x 8"	All	2,400	80.00	240,000.00	300,000.00

Provided where the "small multi-family" customer class is defined as duplexes, mixed use developments (like commercial businesses that possess residential apartments), mobile home parks, trailer courts, motels, hotels and all other multi-family apartment units that share a single tap and service line from the City's water main.

Provided where the "small commercial" customer class is defined as office buildings that do not possess an irrigation system served by a single 3/4 inch tap and service line.

Provided, where the size or number of meters upon any premises is to be increased, the plant investment fee shall be an amount equal to the difference between the scheduled amount for the existing meter or meters and the scheduled amount for the meter or meters to be installed.

(b) Plant Investment Fee for Connection to the Municipal Sewer System

All persons hereinafter applying for permission to connect to the municipal sewer system or to increase the size or number of connections thereto, shall first pay to the city a sewer plant investment fee for each premises to be served, based upon the size and number of water meters installed, to be installed or which would be required upon the premises to be served, in accordance with the amount or amounts set forth in the following schedule:

Water Pipe x Water Meter Size	Customer Class	AWWA M22 Max Flow Rates (gpm)	3/4" x 5/8" equivalency ratio	Sewer Plant Investment Fee	
				Inside City	Outside City
3/4" x 5/8"	Small Commercial	30	0.41	\$ 1,230.00	\$ 2,460.00
3/4" x 5/8"	Small Multi-Family	30	0.66	1,980.00	3,960.00
3/4" x 5/8"	Single-Family Residential & All Other	30	1.00	3,000.00	6,000.00
1" x 1"	All	50	1.67	5,010.00	10,020.00
1 1/2" x 1 1/2"	All	100	3.33	9,990.00	19,980.00
2" x 2"	All	160	5.33	15,990.00	31,980.00
3" x 3"	All	350	11.67	35,010.00	70,020.00
4" x 4"	All	630	21.00	63,000.00	126,000.00
6" x 6"	All	1,300	43.33	129,990.00	259,980.00
8" x 8"	All	2,400	80.00	240,000.00	480,000.00

Provided where the "small multi-family" customer class is defined as duplexes, mixed use developments (like commercial businesses that possess residential apartments), mobile home parks, trailer courts, motels, hotels and all other multi-family apartment units that share a single tap and service line from the City's sewer main.

Provided where the "small commercial" customer class is defined as office buildings that are served by a single tap and service line.

Where the size or number of meters upon any premises is to be increased, the plant investment fee shall be an amount equal to the difference between the scheduled amount for the existing meter or meters and the scheduled amount for the meter or meters to be installed.

Where the premises to be served do not have municipal water service, and where water from private sources is to be discharged to the municipal sewer, the plant investment fee for sewer service shall be computed on the basis of the size or number of meters which would have been required to service the premises with municipal water.

Section 3.

The following rates are established and shall be charged and paid on a monthly basis for all metered water service from the municipal water system. Rates are effective February 1, 2016.

WATER UTILITY RATES

The following minimum charges shall apply to each monthly billing period. The indicated minimum water use is included in the minimum charge.

- (a) *Minimum charges.* The minimum water use is to be credited against the water used in a monthly billing cycle with the following water charge schedule applying based upon meter size. Rates are effective February 1, 2016.

<i>Meter Size (inches)</i>	<i>Minimum Water Use (100 cubic ft.)</i>	<i>Monthly Minimum Charge</i>	
		<i>Inside City</i>	<i>Outside City</i>
5/8	2	\$18.88	\$23.60
¾	3	20.23	25.29
1	4	22.26	27.82
1½	8	27.66	34.56
2	12	33.04	41.30
3	30	56.63	70.80
4	50	83.60	104.51
6	100	150.26	188.77
8	200	302.02	377.54

- (b) *Excess Water Charges.* For water use in excess of the minimum water use included in the minimum charge, charges shall be assessed based upon two tiers as follows:

Tier 1 - Water use above the minimum allowance identified in (a) shall be charged the following Tier 1 rate per 100 cubic feet up to Tier 1 water use allowance for each meter size as identified below. Rates are effective February 1, 2016.

<i>Charge Per 100 Cubic Feet</i>	
<i>Inside City</i>	<i>Outside City</i>
\$1.37	\$1.73

<i>Meter Size (inches)</i>	<i>Tier 1 Water Use (100 cubic ft.)</i>
5/8	8.0
¾	11.0
1	15.0
1½	30.0
2	45.0
3	113.0
4	188.0
6	375.0
8	750.0

Tier 2 – the following water use charge shall be applied for each 100 cubic feet of water use in excess of the minimum allowance and the Tier 1 water allowance identified above. Rates are effective February 1, 2016.

<i>Inside City</i>	<i>Outside City</i>
\$1.87	\$2.34

Section 4.

The following rates are established, and shall be charged and paid on a monthly basis for all sanitary sewer service from the municipal sanitary sewer system. Rates are effective February 1, 2016.

SEWER UTILITY RATES
Minimum Charges

<i>Water Meter Size (inches)</i>	<i>Sewer Contributions Allowed With Minimum (ccf)</i>	<i>Monthly Minimum Charge</i>	
		<i>Inside City</i>	<i>Outside City</i>
5/8	2	\$12.70	\$25.40
3/4	3	15.37	30.74
1	4	19.36	38.74
1½	8	30.10	60.19
2	12	40.76	81.51
3	30	87.96	175.26
4	50	141.13	282.25
6	100	274.95	549.91
8	200	549.91	1,099.82

- (a) For sewer use in excess of the minimum sewer contribution included in the minimum charge, the following charges shall be made. Rates are effective February 1, 2015:

<i>Charge Per 100 Cubic Feet</i>	
<i>Inside City</i>	<i>Outside City</i>
\$1.92	\$3.84

- (b) The charges for private sewer discharge at the city wastewater treatment plant are as follows:

Septage Disposal	\$ 75.00 per 1,000 gallons
Grease Disposal	\$ 275.00 per 1,000 gallons

- (c) The customer's monthly sewage contribution for residential and multiunit customers is to be based upon the customer's water usage during the winter for four billing periods in the months of December, January, February and March and redetermined annually on or about April 1st.
- (d) Sewer service charges for other than residential and multiunit customers are to be based upon the indicated water usage plus any water contributed from private wells. In the event that any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.
- (e) A surcharge is to be imposed on individual, commercial and/or industrial customers for contributed sewage strength in excess of two hundred twenty-five mg/l five-day biochemical oxygen demand and two hundred twenty-five mg/l suspended solids. If the industrial waste is delivered to the wastewater treatment plant for private sewer discharge, this surcharge shall be in addition to the fee identified in (c) above. The surcharge is to be based upon the following formula:

$$S = V_s \times (Z (\text{BOD}_5 - 225) + Y (\text{SS} - 225))$$

Where:

S	=	Surcharge in dollars.
V_s	=	Sewage volume in 1000 gallons.
Z	=	Unit charge for BOD ($Z = 0.0007273$).
BOD_5	=	Five-day biochemical strength index in milligrams per liter (mg/l) by weight.
255	=	Allowed BOD_5 strength in mg/l by weight.
Y	=	Unit charge for suspended solids ($Y = 0.001818$).
SS	=	Suspended solids strength index in mg/l by weight.
225	=	Allowed SS strength in mg/l by weight.

- (f) A statement for charges for sewer service shall be dated and sent out to users at regular intervals. Such statements shall be added to and made a part of the water bill, if customers receive water service from the city or by separate billing if water service is from other than the city. Provisions of this code relative to the payment of delinquent water bills shall also apply to delinquent sewer bills in all aspects, including the discontinuance of water service for nonpayment of sewer charges. Any payment received for combined water and sewer bills which are for

less than the sum of the water and sewer bills shall be first applied to the sewer charge, and any remainder to the water charge.

For customers not receiving city water service, these same provisions shall apply, except that instead of discontinuance of water, a one-dollar late charge shall be added to the next bill at the time of billing, to cover additional accounting costs. If a sewer charge is not paid in nine months a lien shall be filed on the property for the balance then due, plus filing fees. If the lien is not paid in fifteen months, the service line shall be disconnected from the city's main and plugged. Service shall not be restored until the account is paid in full plus the actual cost of disconnecting the service line. Reconnection shall be the responsibility of the owner. If such disconnection is required, the city shall notify the agency furnishing water to the premises of the action to be taken.

- (g) Owners or agents in charge of business blocks or other buildings occupied by more than one tenant using water from the same service pipe and/or discharging sewage through the same service sewer shall be required to pay the same rate for the whole of such building, unless a separate water meter is installed for each tenant. In case of a delinquent bill by a tenant the owner shall be responsible for the charges.
- (h) If the city executed all agreements with the owner or developer of property, wherein utility facilities are installed with sufficient excess capacities in order to serve other properties, the city shall be entitled to collect from the owners or developer of such other properties served, amounts proportionate to the service rendered. Such collection shall be for the benefit of the party contracting for, and installing, the oversized facility.

Such agreements shall be for a fixed period of time and may include interest or other charges above the amount expended. The city Utilities Director is empowered to execute such agreements on behalf of the city.

- (i) These rates and charges are established so that each user class pays its proportionate share of the costs of wastewater treatment services and the city Utilities Director is directed to annually review the charge structure to assure that proportionality between user classes is maintained and to recommend modifications as appropriate. Each user shall be notified annually by the city of its user charges.

Section 5.

(a) Service Charges.

A service charge of \$40.00 shall be assessed for each account that requires termination of water service. An additional service charge of \$40.00 shall be assessed for re-activation of water service that was previously turned-off. These service charges shall be assessed each time service is terminated or re-activated either at the customer's request, or for other reasons as identified within Chapter 28 of Sheridan City Code. Non-emergency services requested for after standard business hours (Monday - Friday, 8:00 a.m. – 5:00 p.m.) will be assessed a fee of twice the current rate.”

(b) Late Fees for non-payment.

A late fee shall be applied to the un-paid balance of the utility bill for each account that is not paid within five (5) calendar days of the due date. Late fees will be assessed at a rate not to exceed 1.5% per billing cycle (9% per annum). Late fees will accumulate and be assessed on a monthly basis until the account balance is paid, or until such time payment is tendered by a collection agency, under contract with the City.

PASSED, ADOPTED, AND APPROVED 18th day of January, 2016.

CITY OF SHERIDAN, WYOMING



John Heath, Mayor





Jim Harmon, Finance and Administrative Services Director/Clerk